



City of Kenora Committee of the Whole Agenda

Tuesday, December 7, 2010

2:30 p.m. to 6:30 p.m.

City Hall Council Chambers

A. Public information Notices

As required under Notice By-law #144 -2007, public notice is hereby given of Council's intention to adopt the following at its December 13 meeting:-

- An amendment to the Tariff of Fees & Charges By-law to authorize a fee increase to the day camp and professional development day rates for the Castle of Learning & Discovery Children's Centre to \$30.00 per day;
- A new Comprehensive Rules of Order and Procedure By-law for the Council of the City of Kenora (Procedural By-law);
- An amendment to the Five Year Capital Plan to reflect the purchase of two additional columbariums for the LOW Cemetery.

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B. Declaration of Pecuniary Interest & the General Nature Thereof 1) On Today's Agenda

C. Confirmation of Previous Committee Minutes (to be added to the January COW Meeting Agenda)

D. Deputations (2:30 p.m.): Lake of the Woods & Rainy River Watershed Task Force (Kelli Saunders & Jim Chandler)

E. Reports:

Community & Protective Services

Councillor Drinkwater - Chair

Item	Subject	Disposition
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1. **911 CERB Services with O.P.P.**

Recommendation:
That Council renew the 9-1-1 CERB Service contract with the Ontario Provincial Police for the City of Kenora's residential population of 13,807 at a cost of \$7,745.73; and further

That this costing remain constant for the 2-year term of this CERB agreement.

2. **Endorsation of Alberton Resolution – EMO Field Officer**

Recommendation:
That Council endorse and support The Corporation of The Township of Alberton's Resolution No. 2010-210 requesting the Ontario Government replace the Amethyst Sector Field Officer after the position is vacated in January of 2011.

3. Day Care Rate Increase

Recommendation:

That the Council of the City of Kenora approve the fee increase to the day camp and professional development day rates for the Castle of Learning & Discovery Children’s Centre to \$30.00 per day; and

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend Schedule “B” to its Tariff of Fees & Charges By-Law Number 147-2007 for this purpose; and further

That this increase comes into force and takes effect January 1, 2011.

4. Fire Dispatch M.O.U.

Recommendation:

That Council of the City of Kenora gives three readings to a by-law to authorize the execution of an agreement between the Corporation of the City of Kenora, Kenora Central Ambulance Communications Centre and Her Majesty the Queen in the Right of the Province of Ontario for provision of a Fire Dispatch/Control System for a five year term.

5. Recreation Department Third Quarter 2010 Report

Recommendation:

That Council of the City of Kenora hereby accepts the 2010 Third Quarter Report for the Recreation Services Department.

Corporate Services

Councillor McMillan, Chair

Item	Subject	Disposition
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1.	Kallemeyn Award Nominations (No previous nominations) A Call for Nominations recognizing outstanding professional achievement in scientific research/resource management in the LOW and Rainy River Basins.
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2.	2011 Meeting Schedule Recommendation: That Council hereby approves the 2011 Schedule of Committee and Council Meetings as prepared in accordance with the Rules of Order and Procedure.
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3.	2011 ROMA/OGRA Conference Attendances Recommendation: That authorization be hereby given for the following Members of Council to attend the ROMA/OGRA 2011 Annual Conference taking place February 27 to March 2, 2011, in Toronto, ON:- ; and further
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That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

4. Accessibility Post Election Report

Recommendation:

That the Council of the City of Kenora hereby receives this legislatively required report prepared by the Clerk in accordance with The Municipal Elections Act regarding the recognition, removal and prevention of barriers identified during the 2010 municipal election process with respect to electors and candidates with disabilities; and further

That this report be made available to the public.

5. AMO Councillor Training

Recommendation:
That authorization be hereby given for the following Members of Council to attend the 2011 Municipal Councillor Training taking place January 19 and 20, 2011, in Dryden, ON:-

; and

That the City Clerk be authorized to attend the January 20th Meeting Series session; and further

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

6. AMO Heads of Council Training

Recommendation:
That all eligible expenses in accordance with Council’s Travel & Per Diem Policy, be hereby authorized for Mayor Canfield’s attendance at the A.M.O. Heads of Council training that took place November 25, 2010, in Thunder Bay.

7. Election Use of Corporate Resources Policy Update

Recommendation:
That Council hereby approves a new “Use of Corporate Resources for Election Purposes Policy #CC-10-1” to address the matter of incumbents running in a municipal election to be authorized to participate in functions on municipal property, provided all nominated candidates are also so invited; and further

That Council give three readings to a by-law to amend the City Policy Manual for this purpose.

8. OGRA – Call for Nominations (No previous nominations)

9. Revised Procedural By-law

Recommendation:
That Council hereby establishes a revised Standing Committee portfolio with respect to the names and mandates of the Standing Committees within the Committee of the Whole structure; and further

That public notice is hereby given that Council intends to give three readings to a by-law to establish Rules of Order and Procedure for the Council of the City of Kenora to reflect the portfolio changes in the Procedural By-law.

10. Various Committee Minutes

Recommendation:
That Council hereby adopts the following Minutes from various City of Kenora Committees:

- August 17, 2010 – Planning Advisory Committee
- September 16, 2010 – Planning Advisory Committee
- October 7, 2010 – Harbourtown Centre Committee
- October 19, 2010 – Planning Advisory Committee
- October 26, 2010 – Lake of the Woods Museum Board
- October 28, 2010 – Audit Committee
- November 4, 2010 – Harbourtown Centre Committee
- November 30, 2010 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- August 27, 2010 – Northwestern Health Unit Board of Health
- September 21, 2010 – Harbourtown BIZ
- September 22, 2010 – Kenora Police Services Board
- September 24, 2010 – District of Kenora Home for the Aged
- October 22, 2010 – District of Kenora Home for the Aged
- November 12, 2010 – Lake of the Woods Development Commission; and further

That these Minutes be circulated and ordered filed.

Economic Development

Councillor Smith - Chair

Item	Subject	Disposition
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1. Special Events

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Recommendation:

That Council receives the November 12, 2010 Special Events Ad Hoc Committee Recommendation Report; and further

That Council receives the Lake of the Woods Development Commission 2011 Special Events Business Plan.

Finance

Councillor Lunny - Chair

Item	Subject	Disposition
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1. Addendum to Gateway Rehabilitation Project

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Recommendation:

That Council give three readings to a by-law to amend By-law Number 129-2009 being a by-law to authorize the execution of an agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Energy and Infrastructure and the Minister of Agriculture, Food and Rural Affairs and the City of Kenora for the purpose of executing an addendum to the agreement.

2. Section 357-Cancellation and Refund of Taxes

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Recommendation:

That the Section 357 tax adjustments totaling \$15,412.79, (plus applicable penalty adjustment), with potential refunds of \$3,150.13, be approved.

3. Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at September 30, 2010 and October 31, 2010.

Operations Committee

Councillor McKay - Chair

Item	Subject	Disposition
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1. 2011 Hourly Equipment/Truck Tender

Recommendation:

That the ranking lists set out in R. Perchuk’s November 30, 2010 report be hereby accepted and adopted for purposes of hiring non-owned equipment and trucks for the City of Kenora during the period January 1 to December 31, 2011.

2. Cemetery Rules Regulations Revisions

Recommendation:

Whereas the Lake of the Woods Cemetery in the City of Kenora is owned by the Corporation of the City of Kenora; and

Whereas the Cemeteries Act (Revised) R.S.O. 1990, Chapter C-4, Section 50 provides that an owner of a cemetery may make by-laws for regulating the operation of the cemetery;

Therefore Be It Resolved That the Council of the City of Kenora hereby approves the revised Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery; and

That By-Law Number 33-2009 is hereby repealed; and further

Be It Resolved That Council adopts the applicable by-laws for these purposes, and such by-laws will come into force and be in effect upon approval of the Ministry of Small Business & Consumer Services.

3. Columbarium Inspection Tender

Recommendation:

That the following quotations, for on-site lettering of the Columbaria niches located at the Lake of the Woods Cemetery for 2011, 2012 & 2013, (plus applicable tax), be received:

M.C. Delandes Monuments & Memorials

- First Inscription fee - \$300.00 per niche
- 2nd & supplement inscription fee - \$100.00 per niche

Quinn & Simpson Co. Ltd.

- First inscription fee - \$349.00 per niche
- 2nd & supplement inscription fee - \$ 75.00 per niche ; and further

That the quotation received from M.C. Delandes in the amount of \$300.00 for the primary inscription and \$100.00 for the 2nd & supplement inscriptions (plus applicable tax) be hereby accepted.

4. 2011 Columbarium Purchase

Recommendation:

That Council accepted the lowest bid submitted by KMI Columbaria Inc. for the purchase of a new 98 niche-columbarium for the Lake of the Woods Cemetery as approved under the 2010 Capital Budget; and

That the Five Year Capital Plan has included \$80,000.00 towards the purchase of a new columbarium in 2014; and

That KMI Columbaria Inc. has offered the City the 2010 price of \$30,625.00 each, including HST and shipping charges, for the purchase of two new columbariums, crane operation to unload at site is extra; and

That Council hereby authorizes an additional budget request in the amount of \$66,000.00 to be approved under the 2011 Capital Budget for the purchase of two additional columbariums for the Lake of the Woods Cemetery; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its Five Year Capital Plan at its December 13, 2010 meeting.

5. Downtown Core '10 Seasonal Labourer Inspection Report

Recommendation:

That Council of the City of Kenora approve the hiring of one (1) Park's Seasonal Labourer for the Downtown Core (for 26 weeks) from April – October, 2011; and further

That this position is conditional upon Council approval of the 2011 City Operational Budget.

6. Festival Site 2011 Report

Recommendation:

That Council direct the City Engineer to tender for the audience cover for the permanent events venue, for design, fabrication and installation in 2011; and further

That Council directs the Municipal Treasurer to develop the appropriate financing plan for the design, fabrication and installation of the audience cover.

7. Graffiti Set Fines

Recommendation:

That Council reduces the set fine schedule for both offences (Placement of Graffiti & Possession of any graffiti implement) from \$1,000.00 to \$200.00.

8. New Horizons Lease

Recommendation:

That the Council of the City of Kenora hereby approves the lease renewal with the Kenora District New Horizons Centre at the Kenora Recreation Centre.

Property & Planning

Councillor Roussin - Chair

Item Subject

Disposition

1. Amendment to Designation By-law – Fire Hall

Recommendation:

That authorization is hereby given for the Council of the City of Kenora, Heritage Kenora, and the Emergency Services Manager to meet and discuss amending By-law Number 160-2008 to allow for the removal of the bell and the alarm box and bell from the designation by-law.

2. Assumption of Portion of Old Government Road

Recommendation:

That the Council of the City of Kenora hereby assumes lands described as Parcel 3839, Part of Lot 3, Concession 6, Jaffray, being Old Government Road, Plan M456, now City of Kenora, in the District of Kenora, described as follows: Parcel 3839, part of Lot 3, Con 6, Jaffray as in LT8014, except LT8764; LT17494, LT33798 & SRO in LT54269; Kenora.

3. Planning Advisory Committee (PAC) T of R

Recommendation:

That the Council of the City of Kenora gives three readings to a by-law to approve the Terms of Reference for the City of Kenora Planning Advisory Committee; and further

That By-law Number 86-2007 be hereby repealed.

Other Business:

Items on Hold:

(Any o/s items from previous meeting agendas will be added to January COW Agenda)

Next Meetings:

- Monday, January 10, 2011 – Committee of the Whole
- Tuesday, January 11, 2011 - Property & Planning Committee

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at ____ p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

- i) **Personal Matter about Identifiable Individuals**
- ii) **Disposition of Land Matter**

Reconvene to Open Meeting with Report(s), if applicable.

Close Meeting.